

# Ballet School of Chapel Hill

## 2023-24 Calendar

Monday, August 28	Classes Begin
Monday, September 4	Labor Day Holiday (Closed)
November 22-26	Thanksgiving Holiday (Closed)
December 18 – January 1	Winter Recess
January 2	Classes Resume
April 1-7	Spring Recess
April 8	Classes Resume
May 18 & 19	Pre-Ballet, Ballet 1 Prep & Pre-Tap
May 25 & 26	Recitals Ages 8/Beg+/Level 1+
May 25	Last day of session

**Ballet School of Chapel Hill**  
1603 East Franklin Street  
Chapel Hill, NC 27514  
(919) 942-1339

Fall Office Hours:  
M-Th. 1:30-6:00; Fri 3-6 &  
Sat 9:00am-12:00pm  
**balletschoolofchapelhill.com**

### CHILDREN'S CLASSES

Pre-ballet and pre-tap students are enrolled according to their age as of August 28th regardless of prior dance experience. All other students are placed in the appropriate levels by Ballet School faculty. New students level 1+ or beg. may be requested to take a placement class.

3 yr Pre-Ballet	Sat 9:00-9:45 GH
4 yr Pre-Ballet	Sat 9:00-9:45 EZ
<b>NEW!</b> 4-5 Pre-Ballet	Sat 11:00-11:45 GAL
5 yr Pre-Ballet	Sat 9:50-10:35 GH; Tue 3:35-4:20 EZ
5-6 yr Pre-Ballet	Mon 3:30-4:15 GH
6 yr Pre-Ballet	Tue 3:45-4:30 DE; Sat 9:50-10:35 EZ

Ballet 1 Preparation (7yrs)	Wed 3:45-4:35 KM
Ballet 1 (8 yrs & up)	Tue 4:30-5:25 BL/Sat 10:00-10:55 BL
Ballet 2	Mon <u>and</u> Wed 4:45-5:40 DAC; Tue <u>and</u> Thr 5:30-6:25 DE
Ballet 3	Tue <u>and</u> Thr 4:30-5:55 KW
Ballet 4 (Beg. Pointe)	Mon <u>and</u> Wed 4:30-5:55 <u>and</u> Fri 4:30-5:25 JW
Ballet 5	Tue <u>and</u> Thr 6:00-7:25 KW <u>and</u> Fri 5:30-6:25 JW
Ballet 6	Mon <u>and</u> Wed 5:45-7:10 LY <u>and</u> Fri 4:30-5:55 DAC
Ballet 7	Mon <u>and</u> Wed 7:15-8:40 LY <u>and</u> Fri 6:00-7:25 TW
Adv. Ballet*	Mon <u>and</u> Wed 6:00-7:25 DAC <u>and</u> Tue 6:05-7:30 JK <u>and</u> Thr 6:05-7:30 JS
Ballet for Boys (Returning)	Fri 6:30-7:40 DAC
Ballet Focus 1 (Ballet 5&6)	Sun 12:00-12:55 JK
Ballet Focus 2(Ballet 7&Adv)	Sun 10:30-11:55 JK

\*Adv. Ballet requirement is 4 classes/week. For scheduling options/assistance, please contact our registrar.

Dance Conditioning	Thr 7:35-8:30 (Ballet 5+; Int/Adv. Jazz+; Modern 3+) Resume 1/18/23 GAL
--------------------	-------------------------------------------------------------------------

DanceAbilities (ages 8+)	Tue 3:40-4:30 LM (Dance class for students with special needs).
--------------------------	-----------------------------------------------------------------

JAM (ages 6-7)	Thr 3:45-4:30; LM; Sat 9:00-9:45 KD (jazz, acro and modern)
Intro Modern/Jazz (ages 7+)	Wed 4:45-5:40 KM
Modern 1 (ages 9+)	Wed 3:45-4:40 HH (2 yrs. of dance experience required)
Modern 2	Sat 8:50-9:45 KM
Modern 3	Sat 9:50-11:15 KD
Adv. Modern	Sat 11:20-12:45 KM

Hip-Hop 1 (ages 7+)	Mon 3:45-4:40 JV; Thr 4:30-5:25 JV
Hip-Hop 2 (ages 8+)	Mon 4:45-5:40 JV (1 yr hip-hop required)
Beg Contemp. Jazz (ages 7+)	Wed 5:45-6:40 HH
Beg./Int. Contemporary Jazz	Mon 5:45-6:40 HH
Beg./Int. Cont. Jazz (teen)	Thr 6:30-7:25 BH
Int. Contemporary Jazz	Mon <u>and</u> Wed 6:45-8:10 HH
Int./Adv. Contemporary Jazz	Tue and Thr 7:35-9:00 BH
Adv. Contemporary Jazz	Tue <u>and</u> Thr 4:35-6:00 LM

Pre-Tap (4-6)	Sat 9:00-9:45 RS
Pre-Tap (5-6 yr)	Mon 4:25-5:10 MG
Beg Tap 1 (7 yrs and up)	Tue 3:45-4:40 RV; Sat 10-10:55 RS
Beg Tap 2	Tue 4:45-5:40 RV
Beg Tap 3	Wed 4:30-5:25 RV
Int Tap 1	Wed 5:30-6:25 RV
Int Tap 2	Fri 5:30-6:25 HH
Int Tap 3	Thr 4:45-5:40 HH
Adv. Tap 1	Thr 5:45-7:10 HH
Adv. Tap 2	Thr 7:15-8:40 HH
Tap Focus 1 (Int Tap 1+)	Mon 5:15-6:10 RV (class to be taken concurrently with assigned level)
Tap Focus 2 (Int Tap 3+)	Fri 4:30-5:25 HH (class to be taken concurrently with assigned level)

Fencing (beg; beg/int 8+)	Fri 6:15-7:10
---------------------------	---------------

**IMPORTANT!**  
***Please note:***  
***withdrawal or changes***  
***in enrollment must be***  
***submitted in writing to***  
***the registrar. Voicemail***  
***messages or a***  
***conversation with the***  
***teacher is not sufficient***  
***notification. Please see***  
***page 2 for further***  
***policies and***  
***information.***

**Faculty**  
Rebecca Conley  
Beth Costigan  
Kristin Duncan  
Diane Eilber  
Margo Greenawald  
Doug Guild  
Gabriella Halley  
Brittany Harlan  
Helen Hickey  
Jennifer Kelley  
Gretchen Allabach Lopez  
Beth Lynch  
Killian Manning  
Laci McDonald  
Rebecca Shank  
Jim Strong  
Robin Vail  
Jose Velasquez  
Katie Wakeford  
Julie Walters  
Tyler Walters  
Laurie Yeames  
Elizabeth Zander

Children's Division (monthly tuition)		
Classes per wk.	1 hr.	1.5 hrs.
1	\$83	\$114
2	\$149.40	\$205.20
3	207.50	\$285
4	\$276.39	\$379.62

Recital Fees	
Pre-Tap & Pre-Ballet; JAM	\$85
Tap Beg. 1-3 & Ballet 1-3; Beg & Beg/Int. Jazz; Hip-Hop	\$95
DanceAbilities/Tap Focus	\$105
Intro to Modern/Jazz; Modern 1-3	\$100
Ballet 4-7; Tap Int. Levels; Int. Jazz; Int/Adv. Jazz	\$105
Adv. Ballet, Modern, Jazz and Tap	\$110

### ADULT CLASSES

Beg Ballet	Tue 6:30-7:40 BL
Beg./Int. Ballet	Tue 7:30-8:25 KW
Int. Ballet	Mon and/or Wed 12:00-1:25pm BC; Sat 11:05-12:30 DE
Progressing Ballet Tech.	Mon 1:30-2:25 BC
Dance Conditioning	Thr 7:35-8:30 GAL (Resumes 1/18/23)
Beg Tap	Mon 6:15-7:10 RV
Adv/Beg Tap	Wed 6:30-7:25 RV
Int+ Tap	Tues 6:30-7:25 RC
Int./Adv. Modern	Sun. 5:00-6:25 KM

Adult Calendar & Fees – Four 9-week sessions			
Session #1: Aug. 28-Oct. 28; #2 Oct. 30-Jan.13 (2-week winter break); #3 Jan 15-Mar. 16; #4 Mar. 18-May 25 (1 week spring break)			
Classes per session	1 hour	1.25 hours	1.5 hours
9	\$186.75	\$233.46	\$256.50
18	\$336.15	N/A	\$461.30
27	\$466.92	N/A	\$641.25

## BALLET SCHOOL POLICIES

### PLEASE READ CAREFULLY BEFORE SIGNING THE REGISTRATION CONTRACT

- **Registration Fee:** There is a \$40 annual registration fee due for each adult student or first student (child) of each family. The fee for each additional child or family member is \$25. Registration fees are non-refundable. Returning families will be billed for registration fees upon registration. If we have a credit card on file, your card will automatically be charged a registration fee(s) once registration has been processed.
- **Children's Registration & Calendar:** Our children's session runs from the end of Aug. - May for 9 months. Payments are divided evenly over the 9-month period. The weeks of Winter and Spring Recess are not included in the 9 equal payments.
- **Recitals:** Recitals are typically held annually in mid-May (for our youngest dancers) and end of May (Beg/Level 1+). Recital fees are due at the time of registration. Recital dates are released in the fall; recital rehearsal and performance schedules are released in the early spring. Recital fees are based on production costs, classes, and genre. For a full schedule of recital fees, visit our schedule of classes posted on our website (page 1 of the schedule).
- **Adult Registration, Fees & Calendar:** Adult classes run in four 9-week sessions from Aug. through May. Fees may be prorated for less than the 9-week session, but there is a six-class minimum due upon registration for each session. Six 1-hour classes beginning fall 2023 is \$124.50 and six 1.5-hour classes is \$171. Fees are discounted for adult students taking two or more classes per week. For example, if a student takes 2 or 3 classes per week, a discount is applied at 80% for 10-18 classes and 70% for 19-27 classes. To register for 7 or more classes, please call the office for assistance with adult class fees. Adult students may enroll for classes online; payment may be made through the portal, by phone (Visa, MasterCard or Discover) or by check mailed to The Ballet School of Chapel Hill, 1603 E. Franklin St., Chapel Hill, NC 27514 or dropped off in our secure payment box located in the lobby. Cash payments must be made during business office hours. Adult fees will not be refunded after a session has begun. In case of serious injury or illness, credit toward future classes may be issued upon receipt of a written request. Credit will be calculated from the date of the request forward. Adult classes missed must be made-up within the session they are missed. Adult students with a balance due at the end of a session (with a credit card on file) will be charged the balance due within 5 days after the end of the session. A \$20 late fee will be added if tuition is unpaid 2 weeks after the end of an adult session.
- **Payment, Fees & Late Fees:** Children's monthly tuition (Sept. - May) is due on the 1st business day of each month. Fees are discounted for students taking two or more classes per week. For example, if a child takes 2 or 3 classes per week, a discount is applied at 80% for the 2nd class and 70% for the 3rd class. Please contact the Ballet School registrar for assistance with multi-class enrollment for 5 or more classes per week for each child. Families may pay the year's tuition upon registration or make payments for multiple months if they wish; no discount is given for advance payment. The first month's tuition, annual registration fees and recital fees are due at the time of registration. If we have a credit card on file, these fees will automatically be processed on your card. The Ballet School accepts Visa, MasterCard, Discover and checks by mail (or placed in our secure payment box at the front desk). Cash payments must be made during office hours. Families with credit card information on file will automatically be charged their monthly tuition on the 1st of the month. If the payment date falls on a weekend or holiday, the payment may be executed on the next business day. Credit card information must be kept current through the Parent Portal. In the case of a declined payment, The Ballet School of Chapel Hill may attempt to process the charge again. If this is unsuccessful, an alternate form of payment must be provided within 5 business days. All students must register before taking class at the Ballet School. A \$20 late fee is added if tuition is unpaid after the 15th. Non-payment of fees for two months or more is considered a breach of contract and may result in the student's exclusion from class. The Ballet School's returned check fee is \$30.
- **Withdrawals:** Students are not obligated to remain enrolled for the school year, but they will be held responsible for monthly class fees until written notice of withdrawal or change in enrollment is submitted to the Ballet School. Students will be charged a full month's tuition for the month in which they withdraw. Recital fees are refundable with written notice to the Ballet School prior to Nov. 20th. In case of serious injury or illness, credit toward future classes may be issued upon receipt of a written request and a doctor's note. Credit will be calculated from the date of the request forward. Students who temporarily withdraw and then return to class during the session will continue to pay their full monthly tuition until they return. Students who withdraw may lose their place in class or classes with waiting lists.
- **Class Placement:** Pre-ballet and pre-tap students are enrolled according to their age as of August 28th regardless of prior dance experience. Pre-ballet registration for three-year old students closes Nov. 30th. Students who are five years old and younger and are interested in joining a class after the start of the academic year may be required to take a trial class prior to registration. Classes for children that miss the August 28 cut-off date are added to the schedule by demand in October - January. Call the studio for further information. All other students are placed in the appropriate levels by Ballet School faculty. New students are often requested to take a placement class before fall classes begin. Recital costume ordering requires registration of new students to close mid-December.
- **Make-ups, Absences & Tardiness:** Check with your child's teacher for appropriate class make-up options. Classes must be made-up within the same session. Students must be currently registered to take a make-up class. No refunds or credit will be given for missed classes, except as previously noted. Classes missed for Labor Day or the Thanksgiving Holiday may be made-up, as well as any classes missed during a Ballet School closing due to inclement or hazardous weather. Please notify the Ballet School promptly if a child will be unable to participate in the recital so appropriate accommodations can be arranged. Students in upper levels who arrive late must observe from the hall until a break between exercises, and then ask the teacher's permission to join. Consistent tardiness is unacceptable. (If a dancer is sufficiently advanced, they are expected to partially warm-up in the hall.)
- **General:** The Ballet School does not offer instruction on a by-the-class or by-the-week basis, except to visitors from outside the Triangle area. Classes or camps that do not meet our minimum enrollment requirement are subject to cancellation. Full refunds are given only for registrations cancelled prior to the start of a session or for classes cancelled by the school. The Ballet School is not responsible for lost or stolen property. Classes missed due to a Ballet School closing due to inclement or hazardous weather may be made up. Check your email, our website, our Facebook page, call the studio or listen to WCHL for updates.
- **Accelerated Training Program (ATP) & Ballet Focus:** Acceptance into this program enables experienced dancers in upper levels to receive a discount on fees for 5 or more classes per week. The Ballet Focus program is open to dancers assigned to Ballet 5, 6, 7, and Advanced. Please contact the Ballet school registrar for further information.
- **Email Communications:** Please be sure to have an updated email on file with the Ballet School office and to check it regularly for important Ballet School announcements and information.
- **Visitor & Photography Policy:** Our dance studio is an educational institution. It is our highest priority to create a safe, focused, and nurturing environment where our students can learn and grow through the study of dance. We welcome our students' families and friends to visit the school and to observe our classes and rehearsals. Each studio is equipped with one-way mirrors so that visitors can watch the dancers without distracting them from their training. Occasionally, a visitor may be permitted to observe the class from inside the studio. This type of arrangement must be cleared in advance and is at the discretion of the class instructor. All video and digital taping and photography requires advance permission from the Ballet School Administrator.

- **Photography/Video Permission:** The Parent grants permission to the Ballet School of Chapel Hill to use the Student's photographs and/or videos to publicize or promote its operations, classes and/or programs. Requests to opt out of these permissions must be made **in writing and sent by email** to the Ballet School of Chapel Hill Administrator.
- **Boys Ballet Program:** This program is available for students ages 8 and up who are enrolled in Ballet 1 or higher. Please contact the Ballet School registrar for further information.
- **Student Health Affirmation:** I affirm that I (if adult student 18 years or old) or my child is in good health, has no medical condition that would prevent from taking part in class activities, and authorizes the Ballet School to seek emergency medical treatment if no family member can be reached. Any information regarding the medical history of a dancer under the age of 18, of which the parent/guardian feels the Ballet school staff should be aware, must be submitted in writing to the Ballet School office.
- **COVID 19:** The health and safety of our students, families and staff is our highest priority. The Ballet School follows CDC, NC Dept. of Health & Human Services & Orange County Dept. of Health guidelines. We are a Count on Me NC certified business. The Ballet School is mask optional. For more information on our health and safety policies please visit our website.

1603 East Franklin Street, Chapel Hill, NC 27514  
(919) 942-1339  
[www.balletschoolofchapelhill.com](http://www.balletschoolofchapelhill.com)