

Enrollment and Tuition Payment Policies

The **Student Contract** is an agreement between the Ballet School of Chapel Hill and the student named on the Contract for 36 weeks of classes from September through May. The weeks of Winter and Spring Recess are not included in the 36 weeks. Classes missed for Labor Day, Thanksgiving Holiday and Memorial Day are included and may be made-up by the student. Students are not obligated by this contract to remain enrolled for the entire period, but they will be held responsible for fees indicated on the Contract until written notice is given to the office of withdrawal or change in enrollment. Students will be charged a full month's tuition for the month in which they withdraw.

Tuition is paid in nine monthly installments and is due by the 1st class of each month. A \$5 late fee is added to tuition paid after the 20th of the month. A \$10 fee is charged on returned checks. Returned checks are not re-deposited but must be replaced with a new check or cash. Reminders are sent after the 20th for unpaid accounts. Extended non-payment of fees (2 months or more) will be considered a breach of this contract and will result in the student's exclusion from class. Students may pay the year's tuition upon registration or make payments for multiple months if they wish. No discount is given for advance payment.

The first month's tuition and the recital fee must accompany this contract in order to reserve class placement. Recital fees, which pay for all recital production costs including costumes, are refundable with written notice to the office prior to the start of Winter Recess. Please consult the Ballet School Schedule for current tuition and recital fees. The Ballet School office will assist with fee calculation for multi-class enrollment.

Pre-ballet and Pre-tap students should enroll with their age group regardless of prior dance experience. All other students are placed in the correct level by the Ballet School faculty. New students aged 8 and older are encouraged to take a placement class before fall classes begin.

THE BALLET SCHOOL STUDENT CONTRACT

Please return both white and yellow copies with payment. Yellow copy will be mailed with placement.

Student's Name _____ Age by Oct 16 _____

Male/Female Birth date _____ Email address _____

HOW DID YOU HEAR ABOUT THE BALLET SCHOOL? _____

1) Mother's Name _____

Home phone # _____ Work # _____ Cell/Pager # _____

Address _____
(Street) (City) (Zip)

2) Father's / Other's Name _____

Home phone # _____ Work # _____ Cell/Pager # _____

Address (if different) _____
(Street) (City) (Zip)

Academic School _____ Grade in fall _____

EARLY REGISTRATION INFORMATION (To be completed before July 1 only)

1) Class placement (from evaluation or by age): _____

Day preferred: _____ Teacher preferred: _____

2) Class placement: _____

Day preferred: _____ Teacher preferred: _____

3) Class placement: _____

Day preferred: _____ Teacher preferred: _____

REGISTRATION

Class Enrollment:	Class Name	Day(s)	Time
-------------------	------------	--------	------

1) _____

2) _____

3) _____

I ACKNOWLEDGE THAT I HAVE READ AND THAT I UNDERSTAND THE POLICIES OF THE BALLET SCHOOL AS STATED ON THE POLICIES PAGE, AND I AGREE TO THEIR TERMS.

Payer's Signature: _____ Date _____

FOR OFFICE USE ONLY

Recital Fee _____ Monthly Fee _____ Total Deposit Owed _____

Staff Signature: _____ CASH / CHECK / VISA / MC / DEBIT _____ Amount Received _____