

Registration

- All students must register before taking class at the Ballet School. There is no registration fee, but \$15 will be charged to students who temporarily withdraw from children's classes and then return within the school year. Students who withdraw may lose their place in a class with a waiting list. Children's registration is complete upon the return of a signed Student Contract and payment of the recital fee(s) plus the first month's tuition. **Register early to avoid being closed out.** Adult students must register at The Ballet School and make full payment of fees for the session.
- New students at the Ballet School are encouraged to take a trial or placement class before finalizing registration. There is no charge for the class if the student does not subsequently enroll in the school. Returning students are not eligible for trial classes. Class placement is determined by age in Pre-Ballet and Pre-Tap and by recommendation of the instructor in all other classes.
- The Ballet School does not offer instruction on a by-the-class or by-the-week basis except to visitors from outside the Triangle area. Adult students may, however, prorate fees for less than a full session. Students must register for no less than four classes.
- Classes lacking a minimum number of students (5) are subject to cancellation.

Withdrawal and Changes

- Withdrawals and other changes in registration must be submitted in writing to the Ballet School administrative staff. Phone messages are not sufficient, and instructors are not authorized to validate changes in enrollment or fees. **Written notice of withdrawal from a children's class must be received by the office before the 1st of the month in order for fees to be waived for that month.** Adult fees will not be refunded after a session has begun. In case of serious injury or illness, credit toward future classes may be issued. A written request must be received by the office, and credit will be figured from the date of receipt forward.

Fees

- Payment for children's classes is due on the 1st of each month. A late fee of \$5 is added to fees received after the 20th. The "monthly" fee represents one of nine equal payments for 36 weeks of instruction from September –May.
- Payment for adult classes is due on the first day of each session. Fees may be prorated (see Registration).
- The Ballet School accepts personal checks, cash or credit and debit cards. Payments may be delivered to the school during office hours or sent through the mail. We do not send bills or statements of account.

Class Fees

Children (monthly)			Adults (9 week session)		
Classes per week	1 hour	1½ hour	Classes per session	1 hour	1½ hour
1	\$58	\$69	9	\$130.50	\$155.25
2	\$98.50	\$117.50	18	\$217.35	\$264.60
3	\$130.50	\$155.25	27	\$289.35	\$349.65
4	\$174.50	\$207	36	\$387.45	\$466.20

Recital Fees

Pre-Ballet and Pre-Tap	\$60	Tap I-III	\$70
Ballet I-III	\$70	Jazz I - III	\$70
Ballet IV-Adv	\$75	Jazz IV-Adv	\$75
Modern	\$75	Tap IV-Adv	\$75

- ATP (Accelerated Training Program)** Acceptance into this program enables dancers to receive a discount on fees for 5 or more classes per week. Ask for ATP applications at the Ballet School.
- Ballet Focus** Ballet Students currently placed in Ballet levels 6 and 7 are eligible to audition for this program which offers an additional class per week and a discount on fees. Call for audition times.

Refunds

- Refunds are given only for registrations cancelled prior to the start of a session or for classes cancelled by the school. Recital fees are refundable only by written request before the start of Winter Recess.

Absences

- Students are encouraged to make-up absences by attending another class of an appropriate level. Students must be currently registered in order to make-up, and adult classes must be made-up within the session they are missed. No refunds or credit will be given for missed classes except as previously noted.

*Holidays and Snow Days

- Winter Recess and Spring Recess are not included in The Ballet School's 36 weeks of instruction. Classes falling on Labor Day, Thanksgiving Holiday, or the Fourth of July may be made-up as absences as may any classes missed during a Ballet School closing for bad weather. Call 942-1339 or listen to WCHL (1360 am) or News Channel 11(WTVD) for closing information.

Attire

- Pre-Ballet:** Pink leotard, tights and slippers for girls. Black shorts, white T-shirt and socks and black slippers for boys.
- Ballet:** Black leotard, pink tights and slippers or pointe shoes for girls. Black tights and dance belt, white T-shirt, socks and slippers for boys.
- Modern:** Leotard and footless tights for girls. T-shirt or leotard, dance belt and footless tights or jazz pants for boys.
- Jazz:** Leotard, jazz pants or footless tights and black jazz shoes for girls. Jazz pants, T-shirt and black jazz shoes for boys.
- Tap:** Comfortable pants or shorts. No skirts. Low-heeled tap shoes. Taps may be attached to the shoes at the Ballet School. See Gene Medler for information.
- Hair for all classes must be pulled away from the face. Long hair must be secured in a bun for Ballet.
- Warm-up clothing (leg warmers, loose T-shirts, sweatpants, etc.) are permitted only at the discretion of the instructor.
- No jewelry except rings, watches and small earrings may be worn in class.

The Ballet School is not responsible for lost or stolen property.